

# ELECTROMATIC Equipment Co., Inc

600 Oakland Ave, Cedarhurst, NY 11516

Tel: 516-295-4300 • Fax: 516-295-4399

# SERVICE / RETURN FORM

RMA #

NOT REQUIRED

**RMA # IS NOT REQUIRED**

## **IMPORTANT:**

All fields of this form **must** be completed to ensure that your products are processed correctly.

Include this form with your Electromatic products when shipping them to us. If, at the customer's request, the products are returned without repair, a \$75 evaluation fee will apply.

Please do not hesitate to contact us if you have any questions.

### Contact Information

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

### Return Ship To Address

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Prov: \_\_\_\_\_

Zip/Postal: \_\_\_\_\_ Country: \_\_\_\_\_

### Returned Items

QTY	Model No.	Serial No.	Action Request

### Calibration

If you are sending in items for calibration, please specify the type of calibration you require.

- Factory (NO CERT PROVIDED)
- NIST Calibration with Certificate
- NIST Calibration with Before & After Data

### PURCHASE ORDER # / Comments

Electromatic Equipment Co., Inc  
Attn: Repair Dept  
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Cedarhurst, NY 11516

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